



**Arlington Contributory Retirement Board
Meeting Minutes
April 25, 2024**

Call to Regular Monthly Meeting

Chairman Hughes called the monthly meeting to order at 4:30 PM

Board Members present: Chairperson Kenneth Hughes, Richard Keshian, Robert Jefferson, and Ida Cody

Remote Board Members:

Fred Fantini

Motion and vote to approve Expense Warrants 4,4C,4T and the April 2024 Payroll Warrant

After review and discussion, Mr. Jefferson made a motion to approve Expense Warrant #4, 4C and 4T and the April 2024 Payroll Warrant for payment, seconded by Ms. Cody. The motion was approved by unanimous vote.

Motion and vote to approve January 2024 Cash Books

After review and discussion, Mr. Keshian made a motion to approve the January 2024 Cash Books, seconded by Ms. Cody. The motion was approved by unanimous vote.

Motion and vote to approve February 2024 Cash Books.

After review and discussion, Mr. Fantini made a motion to approve the February 2024 Cash Books, seconded by Ms. Cody. The motion was approved by unanimous vote.

Motion and vote to approve March 28, 2024, Minutes.

After review and discussion, Mr. Jefferson made a motion to approve the March 28, 2024, Minutes seconded by Mr. Keshian. The motion was approved by unanimous vote.

Motion and vote on New Town members.

After review and discussion Ms. Cody made a motion to approve the new town members as listed, seconded by Mr. Jefferson. The motion was approved by unanimous vote.

<u>Name</u>	<u>Date of Membership</u>	<u>Percentage</u>	<u>Position</u>
Sean Daley	03-25-2024	9+2%	Facilities Project Manager
Liam Kiernan	04-16-2024	9+2%	Dispatcher
Conor McGahan	04-01-2024	9+2%	Custodians

Motion to approve new School members.

After review and discussion Ms. Cody made a motion to approve the new school members as listed, seconded by Mr. Keshian. The motion was approved by unanimous vote.

<u>Name</u>	<u>Date of Membership</u>	<u>Percentage</u>	<u>Position</u>
Jessica Gandal	01-29-2024	9+2%	AASP Teacher Assistant
Lisa Jones	04-01-2024	9+2%	Teacher Assistant
Jenifer Lee	03-25-2024	9+2%	Teacher Assistant
Akanni McIntosh	03-06-2024	9+2%	Paraprofessional
Nicole Pietrocola	03-20-2024	9+2%	Paraprofessional
Chuanzhen Wang	04-16-2024	9+2%	Paraprofessional

Motion and vote the retirement application for Stephen Walenski

After review and discussion Ms. Cody made a motion to approve the retirement application for Stephen Walenski information listed below, seconded by Mr. Keshian. The motion was approved by unanimous vote.

Name	Creditable Service	Department/ Position	Retirement Option	Retirement Date
Stephen Walenski	13 Years 3 Months	School/ Senior Clerk	B	7/23/2024

Acknowledgement of retiree's survivors and employees who have passed since the last Board Meeting Paul Fredericks Shane Ronan, John McDonald, Linda Garrity, and Richard Abate

The Chairman asked for a moment of silence.

Deceased	Date of Death	Department/ Position	Retirement Date	Status
Paul Fredericks	03/26/2024	DPW/ Labor	05/21/2000	Retiree
Shane Ronan	03/26/2024	AHA/ Maintenance	11/03/2017	Retiree
John McDonald	04/15/2024	School/ Custodian	4/15/1997	Retiree
Linda Garrity	04/18/2024	School/ Secretary	09/05/2013	Retiree
Richard Abate	04/21/2024	Police / Sergeant	09/10/1981	Retiree

Motion and vote for a rollover of accumulated deductions for Mr. Dean Carmen in the amount of \$7,610.80. Mr. Carmen had 1 year and 5 months of creditable service working for the Town of Arlington as the Town Treasurer.

After review and discussion, Mr. Fantini made a motion to approve the rollover for Mr. Dean Carmen, seconded by Mr. Keshian. The motion was approved by unanimous vote.

Motion and vote for a rollover refund of accumulated deductions for Mr. Stephen Colarusso in the amount of \$3,036.15. Mr. Colarusso had 6 months of creditable service working for the Town of Arlington as a Water Mechanic.

After review and discussion. Ms. Cody made a motion to approve the rollover for Mr. Stephen Colarusso, seconded by Mr. Keshian. The motion was approved by unanimous vote.

Motion and vote for a refund of accumulated deductions for Ms. Nadia Gardiner in the amount of \$1,160.19. Ms. Gardiner had 4 months of creditable service working for the Arlington School Department as a Paraprofessional.

After review and discussion, Mr. Fantini made a motion to approve the refund for Ms. Nadia Gardiner, seconded by Mr. Keshian. The motion was approved by unanimous vote.

Motion and vote for a rollover of accumulated deductions for Mr. Adam Kurowski in the amount of \$97,192.88. Mr. Kurowski had 10 years and 1 month of creditable service working for the Town of Arlington as a GIS Coordinator.

After review and discussion. Ms. Cody made a motion to approve the rollover for Mr. Adam Kurowski, seconded by Mr. Jefferson. The motion was approved by unanimous vote.

Motion and vote for a refund of accumulated deductions for Mr. Brian Miklosko in the amount of \$ 694.65. Mr. Miklosko had 4 months of creditable service working for the Town of Arlington as a Motor Equipment Operator.

After review and discussion, Mr. Keshian made a motion to approve the refund for Mr. Brian Miklosko, seconded by Ms. Cody. The motion was approved by unanimous vote.

New Business

Mrs. Cassidy Beneficiary Status MGL Chapter 32 Section 94.

At 5:00 PM Chairman Hughes Asked for a roll call vote to go int executive session. Mr. Keshian Yes, Mr. Jefferson Yes, Ms. Cody Yes, Mr. Fantini Yes, and Chairman Hughes Yes. At 5:15 PM open session resumed

PERAC MEMO's 12 +13 for review and discussion

The Board reviewed and discussed PERAC MEMO 12 CMR 840 4 and 25
PERAC MEMO 13 Travel Regulations. Mr. Greco suggested that the Board review the Travel Regulation if they wanted to consider any updates and changes.

Discuss dates of future Board meeting

Mr. Greco presented the dates of 5/30/24, 6/20/24, 7/25/24, 8/29/24, 9/26/24,10/31/24 11/21/24,12/19/24. Which are all Thursday's and all at 4:30 PM. After review and discussion. Mr. Jefferson made a motion to approve the purposed dates, seconded by Mr. Fantini. The motion was approved by unanimous vote.

Adjourn

Mr. Keshian made a motion at 5:30 PM to adjourn seconded, by Mr. Jefferson
The motion was approved by unanimous vote.

Documents and/or Exhibits:

- Expense Warrant #4, 4C and 4T
- April 2024 Payroll Warrant
- January Cash Books
- February Cash Books
- March 28, 2024, Draft Minutes
- PERAC MEMO 12-2024
- PERAC MEMO 13-2024